

SAMPLE

DATE

Jenni Lamb, P.E.
Project Engineer
City of Melbourne
900 E. Strawbridge Avenue
Melbourne, FL 32901

RE.: [Project Name], City [Project No.]
As-Built Certification Letter

Dear Mrs. Lamb:

This letter is to certify to the City of Melbourne that the as-built drawings for **insert here applicable improvement: water, sewer, reuse, paving, and draining** for the referenced project have been reviewed, are true and accurate, and are in substantial conformance to the approved plans.

Sincerely,

[Professional Engineer Name]
[Professional Engineer Registration No.]

[SEAL]