



Melbourne Fire Department

Fire Prevention • 900 East Strawbridge Avenue • Melbourne, FL 32901
(321) 608-7900

After Hours Inspection Request Form

Any request for an after-hours inspection to be performed by a City of Melbourne Fire Prevention Inspector will require the following:

- 1) The contractor shall complete this form and submit it to the Fire Prevention Division 48 hours prior to the request date (not including holidays and/or weekends).
- 2) The contractor shall schedule with the Fire Marshal/Plans Examiner for availability of personnel to fulfill the request.

The individual/firm requesting the after-hours inspection hereby agrees to pay all costs related to the requested inspection. The cost shall be a minimum of \$50.00 non-refundable, which will be billed to the requestor after the inspection has been performed.

Required Information

Permit Number: _____

Inspection Type: _____

Date & Time of Requested Inspection: _____

Address of Inspection: _____

Requestor/Contractor: _____

Billing Address: _____

Contact Number: _____

Contact Name: _____

Applicant's Signature: _____

Inspector's Signature: _____

Fire Marshal's Signature: _____