

## Application for Tree Removal and/or Underbrush Clearing

**1. Applicant:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-Mail Address

**2. Applicant's Authorized Agent for Application Coordination (if applicable):**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-Mail Address

**3. Location Where Proposed Activity Exists or Will Occur:**

\_\_\_\_\_  
Address or Description Location

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Melbourne, FL

\_\_\_\_\_  
Tax Account Number

\_\_\_\_\_  
Total Acreage

**4. Present Use of Subject Property:** \_\_\_\_\_

**5. Proposed Use of Subject Property:** \_\_\_\_\_

**6. Description of Removal/Relocation:**

**a) Total number of trees and palms proposed to be removed:** \_\_\_\_\_

**b) Total number of trees and palm proposed to be relocated:** \_\_\_\_\_

Please attach a detailed list describing species and diameter breast height (DBH 4-inches and greater) for each tree proposed to be removed or relocated. List all palms with a clear trunk of 6-foot and greater, by quantity.

**c) Acreage or square footage of Tree removal/underbrush to be cleared:** \_\_\_\_\_

**d) Reasons for removal or relocation:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**e) Proposed Melbourne Affordable Housing Certification Reference #** \_\_\_\_\_ **(if applicable)**

7. Required Documents:

- \* *Attach map/aerial showing size and location of the site.*
- \* *For development on undeveloped property or for redevelopment of property, a certified tree survey and site plan of identical scale designating those trees which are proposed to be preserved, relocated or removed is required and must be attached.*
- \* *Attach legal description of subject property and drawing of proposed work or certified site plan showing location of all existing or proposed buildings.*
- \* *Any plan sets, drawings or documents shall also be submitted in an electronic format.*

8. Affidavit of Ownership or control of the property from which the proposed tree removal/underbrush clearing is to be undertaken. I also certify that: (please check all that apply)

**Erosion and Sedimentation Control Acknowledgment**

The Applicant/Owner acknowledges that the planned work will meet all City of Melbourne Code Part III, Appendix D, Chapter 9, Article XVI and all State and Federal requirements for Erosion and Sedimentation Control.

**Tree Removal Acknowledgment**

Applicant/Owner hereby acknowledge that the Permittee for the Tree Removal Permit in this application, that the information provided to be true and accurate to my own knowledge, and assume all responsibility for their accuracy. The Applicant/Owner understands that should any information or representation submitted in connection with this application be inaccurate, erroneous, or incomplete, the Building Official may rescind any approval or take other appropriate action. The Applicant/Owner hereby authorizes the Building Official, or his or her designee, to access the property for the purpose of site visits.

**No Tree Affidavit**

Applicant/Owner hereby acknowledge that the Permittee for the Tree Removal Permit in this application attests that there are no trees on the property described on page 1 of this application.

**THIS IS NOT A PERMIT.**

**Applicant will be billed through Energov for all fees. These fees must be paid prior to permit issuance.  
Once fees are paid an email will be sent to the above email address with a copy of the permit.**

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete and accurate. I further certify that I possess the authority to undertake the proposed activities.

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Type	Name of Applicant	Signature of Applicant	Date
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Please submit all application packages to:  
City of Melbourne, Engineering Department  
900 E. Strawbridge Avenue • Melbourne, FL 32901  
phone: 321-608-7300 • email: engineering@mlbfl.org

**FOR OFFICE USE ONLY**

Zoning: \_\_\_\_\_

Land Use: \_\_\_\_\_

Platted:    Yes            No