

# **Public Notice – City of Melbourne Request For Applications (RFA) for the Redistribution of FY2025 Community Development Block Grant (CDBG) Funds**

The City of Melbourne is seeking requests for applications for:

## **Program Description**

The City of Melbourne announces the availability of \$31,000.00 in funding for Public Facility Improvement projects. Eligible projects may include improvements such as playgrounds, playground shade structures, or recreational area parking lot lighting and sidewalks to the recreation area. These funds are intended to support the development of viable urban communities, with a primary focus on low- and moderate-income areas. Priority areas in Melbourne include the Booker T. Washington Neighborhood and the South Target Area. This funding is made available through a partnership with the U.S. Department of Housing and Urban Development (HUD).

<b>AMOUNT</b>	<b>SOURCE</b>
\$31,000.00	City of Melbourne – Carver Park Football Field Lighting (Project Cancelled)
<b><u>\$31,000.00</u></b>	<b>Total Available</b>

- A total of \$31,000.00 is available for distribution through this RFA.
- The minimum/maximum funding request is \$31,000.00.
- The City of Melbourne reserves the right to negotiate all aspects of an application.

## **Eligible Entities**

Applicants must be a City of Melbourne Department or Division with a direct mandate for serving the residents of the City of Melbourne, FL.

## **Evaluation Criteria**

Applications will be reviewed and ranked based on criteria that may include:

- Alignment with program goals.
- Demonstrated need for the community.
- Ability to complete the proposed project and expend the awarded funds by March 31, 2027.

## **Eligible Activities**

Public Facility and Improvement projects. Eligible projects may include improvements such as lighting, playground equipment, and sunshades.

## **Application Instructions**

Applications are available from the City of Melbourne's Housing and Urban Improvement Division. Please email a request to [sueann.thomaston@mlbfl.org](mailto:sueann.thomaston@mlbfl.org).

All completed applications must be emailed no later than Thursday, May 21, 2026 at 5:00 PM. Electronic copies should be sent to [HUD@mlbfl.org](mailto:HUD@mlbfl.org).

Contact Abby Johnson, Housing and Urban Improvement Manager, [abby.johnson@mlbfl.org](mailto:abby.johnson@mlbfl.org) or 321-608-7530 with any questions.

### **Evaluation Period**

Applications will be evaluated and ranked by the Funding Recommendation Committee, presented to the Citizens' Advisory Board and given to City Council for approval. All meetings are open to the public and are detailed below:

Funding Recommendation Committee  
Wednesday, May 27, 2026, at 9:00 AM  
900 E. Strawbridge Ave., Melbourne, FL  
City Hall - 4th Floor Training Room #418

Citizens' Advisory Board  
Monday, June 1, 2026, at 6:00 PM (public hearing)  
900 E. Strawbridge Ave., Melbourne, FL  
City Hall Council Chamber

City Council  
Tuesday, July 28, 2026, at 6:30 PM (public hearing)  
900 E. Strawbridge Ave., Melbourne, FL  
City Hall Council Chamber

These dates are subject to change, please see the [city's website](#) for updates.

### **Award Notification**

Applicants will be notified of award decisions following the evaluation period.

### **Compliance**

The successful applicant will be required to comply with all federal regulations related to HUD funding to include all reporting and documentation requirements.