

*CODE ENFORCEMENT BOARD

<u>MEMBER</u>	<u>PHONE</u>	<u>TERM OF OFFICE</u>
<u>SUBCONTRACTOR SEAT</u> Bennie J. Hopkins, Sr.		November 12, 2010 - November 11, 2013 3-year term
<u>BUSINESS PERSON SEAT</u> James P. Teele		October 15, 2011 - October 14, 2014 3-year term
<u>ENGINEER SEAT</u> Thomas J. Saam		October 15, 2011 - October 14, 2014 3-year term
<u>GENERAL CONTRACTOR SEAT</u> Ralph Durham, Chairman		October 15, 2011 - October 14, 2014 3-year term
<u>REALTOR SEAT</u> Anna M. Cook, Vice-Chairman		March 23, 2010 - October 14, 2012 Unexpired 3-year term
<u>ARCHITECT SEAT</u> Tim Loomer		February 22, 2011 - October 14, 2012 Unexpired 3-year term
<u>MEMBER-AT-LARGE SEAT</u> Christopher M. Nelson		September 24, 2009 - August 27, 2012 Unexpired 3-year term
<u>ALTERNATE MEMBERS (2)</u> Vaughn D. Holeman		May 10, 2011- July 8, 2014 Unexpired term plus 3-year term
Leslie Jane Lindsey		August 2, 2011 - July 8, 2014 Unexpired 3-year term
<u>ATTORNEY</u> Alison Dawley	608-7240	
<u>CODE COMPLIANCE DIRECTOR</u> Al Beyer		608-7915/Email: abeyer@melbourneflorida.org
<u>RECORDING SECRETARY</u> Lynsey Jones		608-7923/Email: ljones@melbourneflorida.org

*NOTE: All members must complete an annual Financial Disclosure Form.

Code Enforcement Board members may not discuss Code Board matters with applicants, respondents and interested parties outside of a Code Board meeting. Correspondence should be addressed to Code Compliance Division, City of Melbourne, 900 E. Strawbridge Avenue, Melbourne, Florida 32901.

CODE ENFORCEMENT BOARD

7 members and 2 alternates, 3-year terms

Reference City Code, Sections 2-131 through 2-134; Chapter 162, Florida Statutes; Ordinance Numbers 80-51, 82-32, 85-74, 90-31 and 96-40.

Reference City Code, Sections 2-75 through 2-77, for provisions that generally apply to all boards. Special requirements relating to this board, not included in Sections 2-75 through 2-77, are noted below.

The board shall have such duties, responsibilities and powers as set forth in and shall be governed in all respects by Chapter 162, Florida Statutes, and shall have the power to hear appeals as otherwise set forth in the City Code.

The members are appointed by City Council in accordance with the terms of Chapter 162, Florida Statutes. Members shall be residents of the City and shall, whenever possible, include an architect, a business person, an engineer, a general contractor, a subcontractor and a realtor.

Four members shall constitute a quorum. Alternate members shall attend complete board meetings regardless of whether a quorum of regular members is seated. Alternate members may always participate in board deliberations and debate, but they may make motions and vote only in the absence or voting disqualification of a regular member or the vacancy in a regular member's seat. In the event six regular members are present and voting and two alternate members are present, the alternate member who may vote and make motions with shall be the member who has served on the board for the longest period of time, regardless of whether said service is interrupted.

The local governing body attorney shall either be counsel to an enforcement board or shall represent the municipality by presenting cases before the enforcement board, but in no case shall the local governing body attorney serve in both capacities.

Any violation of the Code, which the City elects to prosecute before the Code Enforcement Board shall have no criminal penalty as to the said violation.

Appendix D, Article II, City Code, sets forth the procedures for quasi-judicial hearings, ex-parte communications and site visits. Members of the Code Enforcement Board may not engage in ex parte communications and may not conduct site visits.

The board meets approximately every six weeks at 6:00 p.m. in City Hall Council Chamber.