

HISTORIC PRESERVATION BOARD

<u>MEMBER</u>	<u>PHONE</u>	<u>TERM OF OFFICE</u>
Yolanda F. Schofield 725 Port Malabar Boulevard NE, #308 Palm Bay, FL 32905	728-1543(h)	August 26, 2008 - September 4, 2011 Unexpired term plus 3-year term
Diane D. Barile, Chairman 1809 Riverview Drive Melbourne, FL 32901	726-8171(h) 727-8096(b)	September 5, 2008 - September 4, 2011 3-year term
Thomas Funk, Vice Chairman 360 Indian Mound Drive Melbourne Beach, FL 32951	427-6795(h)	September 5, 2008 - September 4, 2011 3-year term
Jennifer Jackson 675 Old Oak Street Melbourne, FL 32935	258-7796(h) 254-0688(b)	September 5, 2009 - September 4, 2012 3-year term
Theresa F. Bryant 1759 Highland Avenue Melbourne, FL 32935	254-3093(h)	September 5, 2009 - September 4, 2012 3-year term
David Shriver 1210 Island Avenue NW Palm Bay, FL 32907	(616) 217-6374	July 14, 2009 - September 4, 2012 Unexpired term plus 3-year term
Charles B. Poe 2004 Tyler Avenue Melbourne, FL 32935	806-0792(h)	September 5, 2009 - September 4, 2012 3-year term
<u>ALTERNATE MEMBERS (2)</u>		
David P. Godwin 204 Freddie Street Indian Harbour Beach, FL 32937	779-0006(h)	September 5, 2009 - September 4, 2012 3-year term
Elizabeth D. Boscovich 6060 Brabrook Avenue Grant-Valkaria, FL 32949	409-2516(h)	July 14, 2009 - September 4, 2012 Unexpired term plus 3-year term
<u>HISTORIC PRESERVATION OFFICER</u>		
Tracy Crowe, President Land Design Innovations, Inc. 140 North Orlando Avenue, #295 Winter Park, FL 32789	(407) 975-1273	
<u>ECONOMIC REDEVELOPMENT COORDINATOR</u>		
Doug Dombroski	608-7510 E-mail: p&z@melbourneflorida.org	
<u>RECORDING SECRETARY</u>		
Angela Howard	608-7500	

HISTORIC PRESERVATION BOARD

*7 regular members, 2 alternate members, 3-year terms

*The initial term of three members shall be two years and thereafter shall be three years.

Reference Chapter 10, Article XI, City Code; Ordinance No. 2006-30 established this board; Resolution No. 2041 adopted official rules of procedure.

Reference City Code, Sections 2-75 through 2-77, for provisions that generally apply to all boards. Special requirements relating to this board, not included in Sections 2-75 through 2-77, are noted below.

Reference Section 10-228, City Code, for specific duties. The board is vested with the power, authority and jurisdiction to recommend local historic designations, regulate and administer historical, cultural, archaeological and architectural resources in the City. Members should have personal or professional interest or experience in historic restoration and preservation. To the extent practicable, the City Council shall include professional members in the field of architecture, architectural history, landscape architecture, archaeology, history, real estate, land use and historic preservation planning, general or building contracting or cultural anthropology.

Whenever possible members of the board shall be a resident of the City of Melbourne. However, to meet state Certified Local Government guidelines, members shall not be required to meet the residency requirements as outlined in Section 2-76 of the City Code.

Prior to the appointment of any member, the City shall publish a notice concerning the opening in a newspaper to solicit qualified and interested individuals. Vacancies shall be filled within 60 days, except that an extension of 60 additional days may be requested of the State Historic Preservation Office in accordance with the rules of the Certified Local Government program. Appointments will be made by the City Council after a recommendation has been made by the Historic Preservation Officer.

A majority of the full board shall constitute a quorum. In all instances, a fully constituted board must be present at the hearing of an historic district designation, and a positive recommendation will require a 6/7-majority vote. An affirmative vote equal to the majority of the full board shall be necessary for the adoption of any motion. Any member who abstains from voting due to a conflict of interest shall not be considered as part of the full membership for that vote.

Alternate members shall attend complete board meetings regardless of whether a quorum of regular members is seated. Alternate members may always participate in board deliberations and debate, but they may make motions and vote only in the absence or voting disqualification of a regular member. In the event that six regular members are present and voting and two alternate members are present, the alternate member who may vote and make motions shall be the alternate member who has served on the board for the longest period of time, regardless of whether that service is interrupted.

Appendix D, Article II, City Code, sets forth the procedures for quasi-judicial hearings, ex-parte communications and site visits. Members of this board may engage in ex parte communications and conduct site visits of any property related to a quasi-judicial matter pending before the board as long as disclosure is made. Applications for historic designation, certificate of appropriateness and tax exemptions are quasi judicial matters considered by this board.

The board shall hold a minimum of eight regular meetings per year. Meetings are held in the Council Chamber of City Hall on the third Tuesday of each month at 5:30 p.m.