



**HISTORIC PRESERVATION BOARD**  
**Regular Meeting**  
**Melbourne City Hall Council Chambers**  
**November 15, 2011 ♦ 5:30 p.m.**

1. A regular meeting for the Historic Preservation Board was held in the City Hall Council Chamber, 900 East Strawbridge Avenue, and was called to order at 6:00 P.M. by Charles Poe.

2. Pledge of Allegiance

Roll Call for attendance verification

Present: Charles B. Poe, Member  
Ganon Studenberg, Alternate Member

Absent: Jennifer Jackson, Member (excused)  
Donald Boyle, Member  
Jennifer Zegel, Alternate Member (excused)  
Elizabeth Boschvich, Member (excused)  
Thomas Funk, Chairman  
Diane D. Barile, Vice-Chairman  
David Godwin, Member

Also Present: Douglas Dombroski, Economic and Redevelopment Coordinator  
Alison Dawley, Assistant City Attorney  
Kelly Delmonico, Planner  
Angela Howard, Recording Secretary

Due to the lack of a quorum, the committee did not discuss the noticed agenda items.

Ms. Dawley provided an explanation of issues with the creation of the Eau Gallie Historic District. She said City Code states that a verification of property ownership is required for inclusion in a historic district. City Council has 60 days to take action on the district creation once the Historic Preservation Board has made their recommendation. Staff has not been able to obtain all the notarized signatures; therefore, tonight the board was to make a recommendation to City Council to extend the 60-day action requirement. Additionally, Council was to make a recommendation at the November 22 meeting; however, since there is no quorum to make the recommendation, a meeting with Planning Director and City Manager is necessary to discuss how to proceed.

Mr. Ganon asked if the additional signature verification is a City Code requirement.

Ms. Dawley said Staff has to have a level of comfort that the signatures provided are from the property owners. She added that Staff would address Code issues and bring the recommended changes to the board.

Ms. Delmonico thanked Mr. Poe for his service and presented him with his five-year pin.

Mr. Poe thanked City Staff.

Ms. Delmonico said Staff would send out reminder notices for the upcoming workshop on November 29, 2011.

**3. Adjournment**

Moved by (Poe) to adjourn the meeting at 6:15 P.M.

Motion carried unanimously.

Respectfully submitted,



Angela Howard, Recording Secretary