



## **HISTORIC PRESERVATION BOARD**

### **Regular Meeting**

**January 19 2010 ♦ 5:30 p.m.**

**Council Chambers**

**900 E. Strawbridge Ave**

**Melbourne, FL 32935**

1. A regular meeting for the Historic Preservation Board was held in the City Hall Council Chamber, 900 East Strawbridge Avenue, and was called to order at 5:35 P.M. by Member Theresa Bryant.
2. Pledge of Allegiance
3. Roll Call for attendance verification

Present: Theresa Bryant, Member  
Charles B. Poe, Member  
Yolanda Schofield, Member  
Jennifer Jackson, Member  
David Shriver, Member  
Elizabeth Boschvich, Member (Alternate)  
David Godwin, (Alternate)

Absent: Diane D. Barile, Chairman  
Thomas Funk, Vice-Chairman (Excused)

Also Present: Douglas Dombroski, Economic and Redevelopment Coordinator  
Angela Howard, Recording Secretary

#### **4. Election of Chairman and Vice-Chairman**

Ms. Bryant asked staff for members who are eligible to serve as Chairman and Vice-Chairman.

Mr. Dombroski reported that Mr. Funk, Ms. Barile, Mr. Poe, Ms. Jackson and Ms. Bryant had attended the Board Training class. He also relayed a message in Mr. Funk's absence stating that he would be willing to serve the board in any capacity.

Ms. Bryant opened the floor for nominations.

Moved (Jackson/Godwin) to nominate Mr. Funk as Chairman.

Ms. Bryant asked if there were any other nominations for Chairman.

Moved (Poe/Boschvich) that nominations for Chairman be closed.

Motion carried unanimously.

Ms. Bryant called the question.

Motion to nominate Mr. Funk as Chairman carried unanimously.

Ms. Bryant opened the floor for nominations for Vice-Chairman.

Moved (Poe/Schofield) to nominate Ms. Bryant as Vice-Chairman.

Moved (Shirver/Bryant) to nominate Ms. Jackson as Vice-Chairman.

Nominations for Vice-Chairman were closed.

Ms. Bryant asked for a roll call vote on Ms. Bryant for Vice-Chairman.

Motion unanimously for Ms. Bryant as Vice-Chairman.

**5. Approval of Minutes**- November 17, 2009 regular meeting minutes.

Ms. Bryant asked to be marked excused from the last meeting for medical reasons.

Moved (Poe/Schofield) to approve the November 17, 2009 regular minutes with the above-mentioned change.

Motion carried unanimously.

**6. Project Updates**

Mr. Dombroski reviewed LDI findings of the historic designation workshop. He reported that the majority of property owners were in favor of the district. Mr. Dombroski said additional workshops in Eau Gallie should be considered if the board moves forward in creating a historic district. He explained that he would forward their intentions to City Council at the January 26<sup>th</sup> meeting.

Mr. Dombroski said LDI is continuing to add properties to the Florida Master Site Files. He explained that enough data needs to be collected to determine which properties are contributing in efforts to form the strongest district. LDI will present a proposed boundary at their next meeting date. Staff will do a mailing announcing another workshop in March to the properties within there boundaries.

Moved (Jackson/Poe) to hold a workshop in March in the Eau Gallie area.

Mr. Godwin suggested that the concerns of the property owners are addressed during the next workshop.

Motion carried unanimously

Mr. Poe asked that the mailing include common misunderstanding and misconceptions within the mailing.

Mr. Godwin asked the process for creating the guidelines.

Mr. Dombroski explained the process and added that if there are no guidelines set by the board, then the Secretary of Interior Standards are used until district guidelines are in place.

Detailed discussion continued regarding the formation of the guidelines.

Mr. Dombroski explained that the board is not at the stage of creating guidelines. He recommended that the workshop be informative and the guidelines brought to the community in more detail, after there is more input from other communities.

Mr. Dombroski said the consultant could bring samples of guidelines from other communities.

Ms. Boschovic asked that she be provided a copy of the secretary of interior standards.

#### **7. Council Presentation**

Mr. Dombroski reported that the board's annual presentation to Council is March 23. He said he would create a PowerPoint presentation of accomplishments for their review and suggestions at the next meeting.

Ms. Bryant suggested that the board attend the March 23 meeting to support the Chairman during their presentation to Council.

#### **8. Additional Discussion**

Ms. Bryant asked why the Rossetter House & the Gleason Property are not willing to become locally designated.

Mr. Dombroski said they have not responded to any letters sent by staff.

Mr. Bryant said the Gleason property is up for sale, which may be a reason for their lack of response. She also suggested that someone meet with Rossetter House in efforts to answer any concerns they may have regarding a local designation.

Mr. Dombroski cautioned that more than one member meeting with the property owners would be a violation of the Sunshine Laws, and advised that it may be better for staff to contact them in the event the property does come before the board for action.

#### **9. Adjournment**

Moved (Jackson/Schofield) to adjourn the meeting at 6:15 P.M.

Respectfully submitted,



---

Angela Howard, Recording Secretary