

# City of Melbourne



Code Compliance Division

900 E. Strawbridge Avenue • Melbourne, FL 32901 • Fax (321) 608-7920  
Building Div. (321) 608-7915 • Code Enf. (321) 608-7905 • Fire Prevention (321) 608-7910

ONE FORM REQUIRED FOR EACH HVAC SYSTEM INSTALLED

ADDRESS \_\_\_\_\_

## SYSTEM INFORMATION

- Residential \_\_\_\_\_
- Commercial \_\_\_\_\_
- Single Package Unit \_\_\_\_\_
- Split System \_\_\_\_\_
- Ductless Mini Split \_\_\_\_\_
- SEER/EER if known \_\_\_\_\_
- Size in Tons or BTU \_\_\_\_\_
- Ground Mounted \_\_\_\_\_
- Roof Top \_\_\_\_\_ If a new roof top A/C stand is to be installed, submit Florida Product Approval
- Building fire alarm system \_\_\_\_\_

## EXISTING COMPONENT INFORMATION

- Economizer \_\_\_\_\_
- Energy Recovery Ventilator \_\_\_\_\_
- Motorized Damper \_\_\_\_\_
- Existing Roof top Stand \_\_\_\_\_
- Outdoor air provided in cfm \_\_\_\_\_
- Duct Smoke Detector \_\_\_\_\_ The duct smoke detector shall be connected to a fire alarm system where a fire alarm system is required by the Florida Fire Prevention Code. A State licensed Fire Alarm Technician shall be present to place the fire alarm system into test at final inspection.

***Each section of the form shall be completed. If system or component information is unknown or not present mark N/A.***

I affirm the information entered on this form accurately represents the system being replaced.

\_\_\_\_\_  
License Holder's Signature

\_\_\_\_\_  
Date